

# VACAVILLE FIRE PROTECTION DISTRICT

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## CONSIDER FOR REVIEW: DUTY OFFICER STIPEND MAY 2024 BOARD MEETING

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### **DUTY OFFICER STIPEND**

Volunteers with the position of Captain or above, within the safety classification, are required to staff the duty vehicle, on a rotating basis. The duty officer provides a guaranteed, single point of contact, to represent the department and respond to emergency calls, 365 days a year. This requires the individual to pick up the unit at station 64 and go in service prior to 5:00 PM. At that point they must respond to calls between 5:00 PM and 7:00 AM the following morning. It is not uncommon for the Duty Officer to receive multiples calls, many of which are during the sleeping hours.

Since this requires the individual to block off the entire evening, the department is requesting to pay the duty officer one hundred (\$100) dollars, in the form of a stipend, beginning June 1, 2024. This is a critical position, and at times can require a lot of paperwork, phone calls and decrease their sleep time on calls during the middle of the night.

To simplify the process, the Department would pay the stipends in the month following each fiscal quarter. For example, the individual would receive the stipend in October, for the shifts they covered in July, August, and September. Only one (1) person is eligible for the stipend per calendar day, and the payee will be based on the Duty Shift calendar housed at station 64.

If the Board approves the stipend, a formal policy will be drafted to cover unique scenarios that may arise.

NOTE: This is not intended to be used or considered actual policy. This is public notice of an agenda item to be considered.